

Columbus Suburban College Fair, Inc.
Bylaws
Approved 2/9/18

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Article I Name and Office

1. The name of this association shall be the Columbus Suburban College Fair. For official documents it shall be known as Columbus Suburban College Fair, Inc.
2. The Association shall have offices as designated by the members of the Columbus Suburban College Fair Committee.

Article II Purpose

1. The purposes for which the Columbus Suburban College Fair is organized and operated are charitable and educational. College fair members are dedicated to serving students in their schools as they explore options and make choices about pursuing postsecondary education.
2. To serve students, parents, and our secondary school members by providing educational information.

Article III Members

1. Membership in the Columbus Suburban College Fair is a privilege made available to representatives from the following secondary schools and future secondary schools within their public or private school systems:

Bexley City Schools:
Bexley High School

Diocese of Columbus:
Bishop Watterson High School
St. Charles Preparatory School
St. Francis DeSales High School

Dublin City Schools:

Dublin Coffman High School
Dublin Jerome High School
Dublin Scioto High School

Gahanna Jefferson Public Schools:
Gahanna Lincoln High School

Hilliard City Public Schools:
Hilliard Bradley High School
Hilliard Darby High School
Hilliard Davidson High School

New Albany Plain Local Schools:
New Albany High School

Olentangy Local Schools:
Olentangy High School
Olentangy Liberty High School
Olentangy Orange High School
Olentangy Berlin High School

Upper Arlington City Schools:
Upper Arlington High School

Westerville City Schools:
Westerville Central High School
Westerville North High School
Westerville South High School

Worthington Public Schools:
Thomas Worthington High School
Worthington Kilbourne High School

Additional members may be voted upon by the Columbus Suburban College Fair Committee.

2. Membership is also bestowed upon representatives from Otterbein University as long as the Columbus Suburban College Fair is held on the campus of Otterbein University.
3. Members shall support the purposes of the Columbus Suburban College Fair.

4. Voting membership is constituted by each committee member and representatives from Otterbein University.

Article IV College Fair Participants

1. Postsecondary institutions are permitted to participate in the Columbus Suburban College Fair at the will and discretion of the Columbus Suburban College Fair Committee.
2. Participating postsecondary institutions will be selected for their benefit to the membership secondary schools and to the students who attend these schools.
3. The Columbus Suburban College Fair reserves the right to add additional space for a college or university to allow for crowd management.
4. Private vendors and sponsors are not permitted to be a part of the Columbus Suburban College Fair.
5. The Columbus Suburban College Fair recognizes that some proprietary postsecondary schools may provide more benefit to our students than others. Proprietary postsecondary schools may be permitted under the following guidelines.
 - a) No more than ten proprietary postsecondary schools will be permitted per year.
 - b) Proprietary postsecondary schools will be given preference if they are local, if they fulfill a specific niche not met by other postsecondary institutions, and/or if they are recognized by state organizations and/or for federal financial aid.
 - c) The selection of proprietary postsecondary institutions is at the sole discretion of the Columbus Suburban College Fair committee.

Article V Guidelines for College Fair Participants

1. We require that no more than three representatives are in attendance per college.

2. Table display should be no more than three feet by three feet and may be placed only on the tabletop.
3. All college representatives are required to stand or sit behind their designated table when interacting with students.
4. Plastic bags, calendars, bumper stickers, buttons, pennants, posters, candy, or any other advertising or promotional material may not be distributed at the tables.
5. In accordance with the Ohio Association for College Admission Counseling and the National Association for College Admission Counseling the Columbus Suburban College Fair will follow the college fair guidelines of these organizations.